



## Request to Host 2018 KY Regional NASP® Tournament(s)



If you are interested in hosting the regional NASP tournament for your region this year, please complete the application below and submit to Lisa Frye ([lisa.frye@ky.gov](mailto:lisa.frye@ky.gov)) no later than end of day on 6/2/17. Please complete, print, sign, scan and email back. Only documents signed by the proposed tournament admin and school Principal will be considered.

A NEW host opportunity for regions (especially those that have a large number of archers): A region may have multiple hosts. An Elementary Regional host, Middle School Regional host, and High School Regional host would be considered. A bonus to this would be the tournament could be a one-day tournament with awards in a single day. It wouldn't necessarily be three different schools. One school may host elementary, while another hosts middle/high.

Regional Tournament dates will be **Feb 23 – 25** for the primary date and **Mar 2 – 4** for a makeup date. If no proposals with the specified dates are submitted, other dates will be considered. If a regional host cannot be found for a region, archers from that region will not advance to the state tournament. So, please seriously consider hosting.

Below you will see a chart with the estimated number of archers in your region. All NASP® archers who want to shoot must be accommodated. So be prepared to expand the tournament by adding flights if needed.

Region	Estimated Archers	Region	Estimated Archers	Region	Estimated Archers	Region	Estimated Archers	Region	Estimated Archers
1	450	4	900	7	900	10	950	13	400
2	900	5	1500	8	1600	11	750	14	750
3	1100	6	1600	9	1300	12	500		

### KY NASP® will provide:

1. Regional Coordinator to serve as the tournament administrator. The regional coordinator has the final word on all aspects of the tournament. The Regional Coordinator may not be on site at all times.
2. The awards for the awards ceremony.

### You must provide:

1. A tournament manager (responsible for ALL aspects of the tournament and must be an adult /non-student) They must have the skills and ability to handle all aspects of the event. They will also serve as an admin.
2. All equipment required for the range (Safety nets, targets, target faces, quivers, bow stands, scoreboards, pencils, PA system, floor tape and a limited amount of loaner arrows/bows).
3. All equipment/supplies required for scoring/registration (computer, printer, scorecards, paper, scanner)
4. All staff for the tournament (announcer, admissions, range, registration, scoring, setup and teardown, parking attendants, concession....). All range workers and announcers must watch the Lane Official Training video at <http://naspschools.org/resources/> The Announcer, Scorers and Range officials must be 18 years old or older and a non-student. Range officials must be BAI certified.
5. Any staff required by the hosting location (custodial, security.....)
6. A location for the regional t-shirt vendor to set up and sell regional t-shirts (no booth fee can/will be charged to the vendor)

## General Provisions:

1. Admission fee will be:
  - a. Competing archers and alternates – Free
  - b. Up to 3 coaches per team – Free
  - c. No more than \$5.00 per spectator.
2. The official Regional/State/National tournament rules must be followed. (including range specifications)
3. Registration fee for each archer will be \$10 and all registration fees will be collected by the host school.
4. Target faces will be replaced after each flight
5. Pencils at the target will not have erasers (Range officials will have erasers)
6. Tournament results will be sent (electronically) to [nasptournaments.org](http://nasptournaments.org) immediately following the conclusion of the tournament (by tournament manager or scorer) Results must be loaded to the site after each flight. This will allow parents to make a decision on returning for the awards.
7. A total number of paid adult and student admissions must be tracked and reported.
8. The tournament range specifications must meet official NASP® requirements.
9. If awarded the regional tournament and the hosting school(s) fails to meet the requirements, the school(s) will be ineligible to host the event the following year.

## Financial:

1. The host school will receive/retain all admissions revenue and all concession revenue.
2. The host school can offer other optional fundraising opportunities at the event.
3. Ky NASP® will invoice the host school for payment of registration fees in the amount of \$7 per archer. The host school will be responsible for remitting \$7 per scored archer within 30 days following the conclusion of the tournament. A participating school MUST pay for all registered archers. It will be the responsibility of the host school to collect these funds for all schools/archers. You will be responsible for payment for all archers (even if payment is not collected from the archer/school).
4. Hosts that fail to meet hosting specifications (particularly range specifications: failure to have needed materials, required lane officials, or proper lane measurements/markings) will be responsible for remitting the full \$10 per registered archer to Ky NASP®.

**The State Coordinator and or Regional Coordinator will visit possible Host sites before a final determination is made. All required specifications will be reviewed with host.**



# 2018 Regional Tournament Proposal

Region # \_\_\_\_\_

- Contact Name: \_\_\_\_\_
- Email: \_\_\_\_\_ Phone: \_\_\_\_\_

1. Host Location(s) (name and address) With the size of the regional tournaments, we understand that it will be necessary for most regions to host in multiple locations. Be creative!!!

	Location Name	Location Address	City	# Targets	Spectator Capacity
1					
2					
3					

2. Proposed Flight Schedule on each day of shooting: (subject to change by Regional Coordinator). Flights need to be at least 1 hour long. (you are welcome to make them longer)

Date	1	2	3	4	5	6	7	8	9	10	11	12
ex. 1/1/1900	8:30 AM	9:45 AM	11:00 AM	12:15 PM	1:30 PM	2:45 PM	4:00 PM	5:15 PM	6:30 PM	7:45 PM		

3. Proposed Flight Schedule for makeup dates: (subject to change by Regional Coordinator)

Date	1	2	3	4	5	6	7	8	9	10	11	12

4. If you are paying for the use of the facility, what fee is being charged? \_\_\_\_\_
5. What group(s) will be receiving the proceeds from the event (ex: general athletics, all archery, tennis team, etc) \_\_\_\_\_
6. How many archery tournaments have you hosted in the past year? \_\_\_\_\_ What was the largest # of archers \_\_\_\_\_
7. What kind of targets will you be using \_\_\_\_\_ (tournament targets must be in good working condition at the time of the event)

## Signatures

Tournament Admin: \_\_\_\_\_ Date: \_\_\_\_\_

Host School Principal: \_\_\_\_\_ Date: \_\_\_\_\_